Local Emergency Planning Committee

2305 8[™] AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

JANUARY 8, 2009

AGENDA

January 8, 2009

FIRE STATION #1

Please Use 2300 9th Avenue North Entrance

1:30 - 2:30 p.m.

Introductions Minutes

QUARTERLY FINANCIAL REPORT - - [Jim Kraft]

Reports will be presented quarterly in the months of March, June, September, and December.

COMMITTEE REPORTS

- 1) EXERCISE DESIGN COMMITTEE REPORT [Jeff Ashworth]
- 2) Grants Subcommittee [Diane Lehm]
- 3) CAER / CITIZENS CORP COUNCIL SUBCOMMITTEE/CERT [Pam Sanderson]
- 4) UNIFIED HEALTH COMMAND & MEDICAL RESERVE CORPS [Debbie Hedrick]
- 5) Conference Subcommittee [Paul Hutter]
- 6) Communications Subcommittee [Patrick O'Neil]
 - 1. Big Sky 11 Consortium [Jim Kraft]
- 7) Training Subcommittee [Joe Marcotte]

OLD BUSINESS

1. Introduction of Officers for 2009

Current Officers: Joe Marcotte, Chair Rick Musson, Vice-Chair Kathy Gibson, Secretary Jim Kraft, Treasurer

2. By-Laws Review And Adoption

NEW BUSINESS

- 1. Annual Report Draft Review And Adoption 2008
- 2. CHEMPACK PROCESS OVERVIEW (Gerri Apuna)

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OTHER BUSINESS

- 1. News Release Protocol for LEPC exercises (Joe Marcotte)
- 2. BANNERS ANNOUNCING LEPC TRAINING IN PROGRESS (Pam Sanderson/Gary Workman)
- 3. DONATION COORDINATION DURING A NATURAL AND/OR MANMADE DISASTER (Pam Sanderson/Jim Kraft)
- 4. PETS IN TIMES OF DISASTER (Jim Kraft)
- 5. FAMILY ASSISTANCE PROCESS (Dan Bryan)

OTHER BUSINESS

MEETING DATES FOR 2009 [2ND THURSDAY OF EACH MONTH @ 1:30 P.M. – UNLESS OTHERWISE NOTED]

January 8, 2009	July 9, 2009
FEBRUARY 12, 2009	August 13, 2009
March 12, 2009	September 10, 2009
April 9, 2009	October 8, 2009
May 14, 2009	November 12, 2009
June 11, 2009	DECEMBER 10, 2009 *
	ANNUAL BUSINESS MEETING – ELECTION OF OFFICERS